

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 15th July, 2015 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
D Coupar		
M Dobson		
R Lewis		
J Lewis		
L Mulherin		
M Rafique		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			MINUTES To confirm as a correct record the minutes of the meeting held on 24 th June 2015. <u>REGENERATION, TRANSPORT AND PLANNING</u>	1 - 6
6	Otley and Yeadon		LEEDS BRADFORD INTERNATIONAL AIRPORT To consider the report of the Director of City Development providing an update on the continuing work relating to the Leeds and Bradford International Airport (LBIA) and its surroundings. It follows a previous Executive Board report dated 15 th October 2014, where Members agreed several actions with the final request to the Director of City Development that he co-ordinate the work set out in the resolutions and submit a progress report on such matters to Executive Board in mid-2015.	7 - 28
7 K	Beeston and Holbeck		ELLAND ROAD PARK AND RIDE UPGRADE To consider the report of the Director of City Development outlining proposals to upgrade the existing overspill car park at the Elland Road Park & Ride site to the same quality as the rest of the car park and improve the passenger waiting facilities	29 - 44

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8 K	Burmantofts and Richmond Hill		TEMPLE GREEN PARK AND RIDE To consider the report of the Director of City Development which seeks approval to implement the 1,000 space Temple Green Park & Ride site adjacent to the A63 Pontefract Lane in the City Region's Enterprise Zone.	45 - 62
9 K	City and Hunslet	10.4(3) (Appendix 1 only)	SOUTH BANK REGENERATION To consider the report of the Director of City Development providing an update on the progress being made to regenerate the South Bank of the city centre and to obtain approval to short term actions that will facilitate further growth and regeneration. Appendix 1 to this report together with the associated plan are designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)	63 - 96
10 K	City and Hunslet	10.4(3) (Appendix 1 only)	DESIGN AND COST REPORT FOR THE PROPOSED IMPROVEMENT AND REFURBISHMENT OF KIRKGATE MARKET To consider the report of the Director of City Development seeking approval to inject additional funding into existing Capital Scheme No 16811 and Authority to Spend on the proposed improvement and refurbishment works at Kirkgate Market Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3)	97 - 134

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11			SITE ALLOCATIONS PLAN (SAP) AND AIRE VALLEY LEEDS AREA ACTION PLAN (AVLAAP) - PUBLICATION DRAFT PLANS To consider the report of the Director of City Development seeking approval of the Site Allocations Plan (SAP) and Aire Valley Leeds Area Action Plan (AVLAAP) Publication Draft Plans, for the purposes of public consultation during Autumn 2015 (to commence in September). The Publication draft documents are attached to the covering report, together with accompanying Plans.	135 - 1628
12			COUNCIL HOUSING GROWTH PROGRAMME - PRIVATE SECTOR ACQUISITIONS To consider the report of the Director of Environment and Housing which provides an update on the delivery of the Council Housing Growth Programme including through acquisitions from private owners or developers. In addition, the report seeks approval for a revision to the Right of First Refusal Policy. <u>COMMUNITIES</u>	1629 - 1640
13			ILLEGAL MONEY LENDING TEAM - PROGRESS REPORT To consider the report of the Assistant Chief Executive (Citizens and Communities) which provides information on the activities of the Illegal Money Lending Team (IMLT) within Leeds, together with an updated action plan.	1641 - 1648

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14			UNIVERSAL CREDIT (UC) DELIVERY PARTNERSHIP To consider the report of the Assistant Chief Executive (Citizens and Communities) which looks to obtain approval to enter into negotiations with the DWP and agree the details of a Delivery Partnership in order to support the roll out of Universal Credit to Leeds.	1649 - 1662
15			CITIZENS@LEEDS: DELIVERING COMMUNITY HUBS ACROSS THE CITY - PROGRESS UPDATE To consider the report of the Assistant Chief Executive (Citizens and Communities) which provides the Board with an update on the progress being made in the development and delivery of the city-wide network of community hubs. Additionally, the report specifically outlines progress made against the recommendations agreed at Executive Board in October 2014.	1663 - 1676
16 K	Morley North		COMMUNITY ASSET TRANSFER OF DRIGHLINGTON MEETING HALL TO DRIGHLINGTON RUGBY CLUB To consider the joint report of the Director of City Development and the Assistant Chief Executive (Citizens and Communities) seeking approval of a Community Asset Transfer of Drighlington Meeting Hall to Drighlington Rugby Club by way of a 50 year lease at nil premium and a peppercorn rental.	1677 - 1694

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			<u>ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY</u>	
17 K	Burmantofts and Richmond Hill		COMPRESSED NATURAL GAS FILLING STATION To consider the report of the Director of Environment and Housing providing an update on the progress made to date in developing a business model that facilitates the build of a Compressed Natural Gas filling station in Leeds. In addition, the report seeks approval to the request for a commitment from the Council to support this project, including a commitment for the additional funding for the required fleet conversion.	1695 - 1710
18 K	City and Hunslet	10.4(3) (Appendices 1 and 2 only)	<u>ECONOMY AND CULTURE</u> WEST YORKSHIRE PLAYHOUSE To consider the report of the Director of City Development regarding potential investment from the Council for the development and future sustainability of West Yorkshire Playhouse alongside an application to Arts Council England. In addition, the report also looks to establish the approach to any future developments in terms of a partnership with the Playhouse itself. Appendices 1 and 2 to this report are designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3).	1711 - 1730

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19			<u>RESOURCES AND STRATEGY</u> GAMBLING ACT 2005 - STATEMENT OF LICENSING POLICY To consider the report of the Assistant Chief Executive (Citizens and Communities) advising the Board that the triennial review of the Gambling Act 2005 Statement of Licensing Policy is underway with the public consultation having taken place. The report also requests that the matter be referred to Scrutiny Board in accordance with the Budget and Policy Framework.	1731 - 1802
20			BEST COUNCIL PLAN ANNUAL PERFORMANCE REPORT 2014/15 AND ANNUAL CORPORATE RISK MANAGEMENT REPORT (JUNE 2015) To consider the report of the Deputy Chief Executive presenting the annual performance report which provides an update on progress made in 2014-15 against the six objectives set out in the Best Council Plan. The report also presents the annual risk management report which details the approach to risk management and how the authority manages its' most significant risks; supporting the ambitions of Leeds being the best council and best city	1803 - 1822
21			FINANCIAL HEALTH MONITORING 2015/16 – QUARTER 1 To consider the report of the Deputy Chief Executive setting out the Council's projected financial health position for 2015/16 as at the end of the first quarter.	1823 - 1846
22			TREASURY MANAGEMENT OUTTURN REPORT 2014/15 To consider the report of the Deputy Chief Executive which provides a final update on the Treasury Management Strategy and operations in 2014/15	1847 - 1856

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23			CAPITAL PROGRAMME QUARTER 1 UPDATE 2015-2019 To consider the report of the Deputy Chief Executive which provides an update on the Capital Programme position as at the end of June 2015. The report also includes an update on capital resources; progress on spend, along with a summary of the economic impact of the capital programme.	1857 - 1864
24 K		10.4(3) (Appendix B only)	REPAYMENT OF THE COUNCIL'S LOAN BY YORKSHIRE COUNTY CRICKET CLUB To consider the report of the Deputy Chief Executive regarding an offer from Yorkshire County Cricket Club to repay the outstanding loan that the Council provided in 2005 in order to enable them to purchase the Headingley cricket ground. The report explains the offer to the Council as being part of the Cricket Club's proposed wider financial restructuring, and sets out the matters which the Council needs to consider in deciding whether to accept the offer from the Club. Appendix B to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3).	1865 - 1878

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.